

RealLifeWeddingsSM

PHOTOGRAPHERS FOR REAL LIFE CELEBRATIONS
STEVEN E. GROSS & ASSOCIATES

Print Order Instructions

General Instructions

- Use black or blue ink on the print order form.
- When ordering black & white prints from proof sheets or from the website, the number located directly underneath the image is the Image Number. Please give us the entire number in order to eliminate confusion.
- When ordering color prints from printed proofs, the Image Number is printed on the back of the image. When ordering from the website, the Image Number is located directly underneath the image. Please give us the entire number.
- All color print orders will be printed on matte paper unless otherwise specified. All black & white fiber-base print orders are printed on glossy paper.
- All print orders should be written in sequential order by Image Number.
- We offer three styles of digital color prints: Basic, Custom and Deluxe. Basic digital prints are borderless and may involve cropping, depending on the size of the print. Custom digital prints are printed with white borders (similar to our b/w prints) and do not involve cropping, but are printed on the same paper as Basic prints. Deluxe digital prints are Lambda prints, which use a different process, machine and paper than Basic and Custom prints, but have the same white borders as our Custom b/w prints.
- Cropping is usually not advised. If you would like an image cropped, please provide detailed instructions. Cropped prints will not have a black border around the image.
- When selecting a group portrait you may say “best of” and we will select best photo of the series (starting with how good YOU look).
- Orders without descriptions will delay printing— please give enough information to distinguish your desired image from the others on the page.
- A series of images can be printed on a single print (i.e., triptychs & diptychs). If the images are consecutive on the negative strip, they can be printed in the darkroom. If the images are not consecutive on the negative strip, they can only be printed as a series digitally. Please contact the studio to determine if your series is consecutive on the negative strip (you may not be able to tell from the proofs).
- Photocopy your completed order form before sending it.
- Allow 4–5 months for print orders, longer around the holidays. Rush service is available upon request—100% additional charge.
- Please do not purchase frames or mattes until you have received your photographs.
- Matting and framing are available through the studio. Please contact us for a quote.
- Any photograph that the photographer or the photographer’s reflection appears in is free of charge. Please note this in the Description column of your order form.
- If any prints or proofs are damaged during shipping, please save all packaging and call us immediately!

Terms

- 50% deposit is due with order. Remainder is due upon completion. Orders placed by non-clients require a 100% deposit.
- No print order can be started until any open balance has been paid in full.
- If previous payments were over 30 days late, expect to pay 100% of print order before work begins.
- 2.1% late charges will be billed monthly on all overdue accounts.
- Shipping and handling cost may vary.
- All images are for personal use only.

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Black & White, Custom Digital and Deluxe Digital Print Sizes

Please note: All image sizes are approximate—please do not purchase frames and/or mattes until you receive your prints.

Negative Size	Print Size	Paper Size	Image Size	Maximum Prints per Album Page
35mm	3 1/2 x 5	3 1/2 x 5	3 x 4 1/2	4
35mm	4 x 6 small	4 x 6	3 1/2 x 5 1/2	3
35mm	4 x 6 on 5 x 7	5 x 7	4 x 6	2
35mm	4 x 6 on 8 x 10	8 x 10	4 x 6	1
35mm	5 x 7 small	5 x 7	4 1/2 x 6 1/2	2
35mm	5 x 7 on 8 x 10	8 x 10	5 x 7	1
35mm	8 x 10	8 x 10	6 x 8 7/8	1
35mm	11 x 14	11 x 14	9 1/4 x 11 1/4	NA
Panoramic	5 x 7 Panoramic	5 x 7	2 1/2 x 5 7/8	2
Panoramic	8 x 10 Panoramic	8 x 10	3 3/4 x 8 3/4	2
Panoramic	11 x 14 Panoramic	11 x 14	5 3/8 x 12 3/4	NA
Mamiya (6 x 7)	5 x 7 small	5 x 7	4 1/4 x 5 1/4	2
Mamiya (6 x 7)	5 x 7 on 8 x 10	8 x 10	5 1/4 x 6 1/2	1
Mamiya (6 x 7)	8 x 10	8 x 10	6 7/8 x 8 3/8	1
Mamiya (6 x 7)	11 x 14	11 x 14	9 1/4 x 11 1/2	NA
Hasselblad (6 x 6)	5 x 7 small	5 x 7	4 1/4 x 4 1/4	4
Hasselblad (6 x 6)	5 x 7 on 8 x 10	8 x 10	5 x 5	1
Hasselblad (6 x 6)	8 x 10	8 x 10	7 x 7	1
Hasselblad (6 x 6)	11 x 14	11 x 14	9 1/4 x 9 1/4	1

We are here to help you. If you have any questions or concerns, please call us at 773.509.9398 or e-mail us at Orders@RealLifeWeddings.com.

Thank you for your order!